

Risk Assessment

Risk assessment

We use the PSLA Risk Assessment checklist combined with written risk assessments for specific areas in the nursery.

Our risk assessment process includes/covers:

- checking for hazards and risks indoors, outside, in our activities and procedures;
- adults, students and children - with separate risk assessment for pregnant staff;
- deciding which areas need attention;
- developing an action plan
 - action required:
 - timescale for action:
 - person responsible for action:
 - any funding required.

We maintain details of health and safety issues, which are checked:

- daily before the sessions begin of;
 - overall setting and outside areas
 - individual rooms
 - kitchen & toilet areas
- termly - review of risk assessment documentation and checklists
- yearly
 - full risk assessment in accordance with insurance and PSLA documentation
 - including full fire risk assessment
 - health and safety visit with specific regard to work experience placements

Copies of check sheets are attached as follows :

- Room leader daily checklist
- Kitchen daily checklist
- Kitchen / Snack record - now recorded in diary and kept in kitchen cupboard 09/16
- Risk assessment half termly checklist
- Garden risk assessment

