

# Mobile Phones & Camera Policy

## Appendix to Safeguarding Children Policy

This appendix will now form part of Plume Avenue Nursery's Safeguarding Children Policy.

There are concerns with regard to the risk of staff becoming distracted from their work with the children when using their mobile phones and the possible inappropriate use of mobile phone cameras.

It is now nursery policy that the use of mobile phones (either by practitioners, other staff or parents / carers) is no longer allowed when in the presence of children in the setting.

**Staff mobile phones MUST be left in the office area. They MUST NOT be taken beyond the main hall doors at any time that children are in the setting. They SHOULD be kept on silent/vibrate.**

If at all possible, the nursery telephone number **01206 579458** should be supplied to all places where an emergency number is required and used first, before any attempt is made to contact by mobile.

With regard to the use of cameras and photographs for the childrens' learning journeys as evidence of learning and development, only the nursery cameras should be used and these photos will be removed to the nursery computer and subsequently deleted at the end of each term. Consent from parents/carers is required before photographs are taken.

**Any practitioner / member of staff in possession of a personal mobile / nursery camera in the 'toilet areas' will be dealt with under the disciplinary procedure, possibly leading to written warnings / dismissal.**

